

KIMBALL LIBRARY BOARD OF TRUSTEES
REGULAR MEETING MINUTES
AUGUST 26, 2026
FINAL

ATTENDANCE:

Karen Moss, Chair
Kane Guthrie, Vice Chair
Christine Latino, Secretary
Linda Jette, Alternate
Kathy Watson, Acting Library Director

Marnie Finn, Treasurer
Jill Ottow, Trustee
Nina Gray, Alternate
Gail Dennig, Alternate

Pledge of Allegiance

Linda's statement

Call to Order: 5:10 p.m.

Secretary's Report:

- Approval of Meeting Minutes from 6/24, 7/16, 8/10/26

Motion by Karen Moss, seconded by Kane Guthrie, to approve the updated Minutes from Nonpublic Session on 8/10/26. 5 Yes. 0 No. Motion Passed.

Motion by Jill Ottow, seconded by Christine Latino, to approve the updated Minutes from the Regular Meeting on 6/24/26 and the Special Nonpublic Session on 7/16/26. 5 Yes. 0 No. Motion Passed.

Treasurer's Report:

- Reviewed June and July 2026 Treasurer's Reports.
- One \$50 donation; one \$100 donation in July 2026.

Motion by Jill Ottow, seconded by Karen Moss, to approve the June and July Treasurer's Reports and the \$150 in Donations. 5 Yes. 0 No. Motion Passed.

Library Acting Director Report:

- June and July reports presented.
- Summer wrap-up statistics provided.
- Thank you to Dave Williams for his assistance with the video of "Ms Kathy Gets Dino Slimed"!

New Business:

- Financial Workshop scheduled for Monday, 9/14/26 at 6:00 pm.
- Minutes: guidance from Legal Services at the NH Municipal Association on the process of creating, editing, and distributing meeting minutes was reviewed.
- RSAs: key RSAs will be reviewed at the next regular meeting as a refresher and to ensure compliance.
- Nov/Dec Trustee Meetings: tentatively rescheduled to 11/18 & 12/16/26 at 5:00 pm.

Old Business:

- Update on Director Search. The candidate declined our offer. The Selection Committee met on 8/24/26. Reviewed their process and the input given by the candidate.
- Posting: The Committee has proposed changes to the job posting.
- Director email is forwarded to Kathy Watson. She will request that an auto reply is added to the account for any incoming messages.
- Overdrive/Libby will be implementing system changes. Updates will be shared to patrons via email, on website, and posted in the library.

Motion by Karen Moss, seconded by Kane Guthrie, to change the wording of the Director Salary to “based on commensurate experience, up to \$92,000” in the Job Posting. 5 Yes. 0 No. Motion Passed.

Motion by Karen Moss, seconded by Marnie Finn, to pay Kate Thomas, Director of Hampstead Public Library, \$500 for up to 12 hours of assistance on Search Committee. 5 Yes. 0 No. Motion Passed.

Motion by Christine Latino, seconded by Marnie Finn, to add “Preferred, not Required” to the Qualifications of a Master's degree in library science in the Job Description. 2 Yes. 3 No. Motion Failed.

Motion by Karen Moss, seconded by Kane Guthrie, to accept Marnie's two Flag Artwork gifts to the Library. 5 Yes. 0 No. Motion Passed.

Motion by Karen Moss, seconded by Jill Ottow, to adjourn the meeting. 5 Yes. 0 No. Motion Passed.

Meeting Adjourned: 6:14 pm

Next regular meeting: Wednesday, September 23, 2026 @ 5:00 pm

Respectfully submitted by,

Christine Latino, Secretary