

KIMBALL LIBRARY BOARD OF TRUSTEES
REGULAR MEETING MINUTES
May 27, 2026
FINAL

ATTENDANCE:

Karen Moss, Chair
Kane Guthrie, Vice Chair
Christine Latino, Secretary
Jill Ottow, Trustee
Linda Jette, Alternate

Karen Brown, Director
Marnie Finn, Treasurer
Nina Gray, Alternate
Gail Dennig, Alternate

Call to Order: 5:01 p.m.

Pledge of Allegiance

Secretary's Report:

- Regular Meeting Minutes - 4/29/26

Motion by Karen Moss seconded by Marnie Finn to approve 4/29/26 minutes. 5 Yes. 0 No. Motion Passed.

- Workshop Meeting Minutes from 5/4/26, 5/11/26, 5/18/26

Motion by Christine Latino seconded by Jill Ottow to approve 5/4/26, 5/11/26, 5/18/26 minutes. 5 Yes. 0 No. Motion Passed.

Treasurer's Report:

- Marnie reviewed her Treasurer's Report

Motion by Karen Moss seconded by Kane Guthrie to approve \$850 of donations. 5 Yes. 0 No. Motion Passed.

Public Comment:

- Guest: Arlene Quaratiello.

Library Director's Report:

- Library statistics
- Heaven's Kitchen
- Update on Friends of the Kimball Library
- Budget committee
- Upcoming programming

New Business:

- Director Search
 - Update: five applicants as of today.

Motion by Christine Latino seconded by Marnie Finn to adjust director job posting to change the MLIS requirement from “required” to “preferred”. 1 Yes. 4 No. Motion Failed.

- Selection Committee: Kate Thomas (director); Teri Piccard (staff); Dave Paquette (former BOS); Pam Walsh (Friends); Maryanne Ebert (Friends); Gail Dennig (Alternate); Karen Moss (Trustee); Kane Guthrie (Trustee); Christine Latino (Trustee); Jill Ottow (Trustee).
- Selection Committee to determine the process for reviewing and selecting candidates.

Motion by Karen Moss seconded by Jill Ottow to approve selection committee. 5 Yes. 0 No. Motion Passed.

Motion by Jill Ottow seconded by Karen Moss to approve \$500 stipend for Kate Thomas on Selection Committee. 4 Yes. 1 No. Motion Passed.

- Reviewed process to record and format minutes.

Old Business:

- Email address changed in the meeting policy from “trustees” to “chair”.
- Legal services fees.

Motion by Karen Moss seconded by Jill Ottow to pay \$650 balance to lawyer. 4 Yes. 1 No. Motion Passed.

- Completion of NH DOJ filings.
- Responding to questions about funds the BoT holds and manages and the state reporting requirements. Karen Moss will contact NH Municipal Association on how to document.

Motion by Karen Moss seconded by Kane Guthrie to enter non public. 5 Yes. 0 No. Motion Passed.

Specific Statutory Reason cited as foundation for the nonpublic session:

RSA 91-A:3, II(c) *Matters which, if discussed in public, would likely adversely affect the reputation of any person, other than a member of this board, unless such person requests an open meeting. This exemption shall extend to include any application for assistance or tax abatement or waiver of a fee, fine or other levy, if based on inability to pay or poverty of the applicant.*

Discussion on March meetings with staff.

Motion by Karen Moss seconded by Kane Guthrie to exit non public. 5 Yes. 0 No. Motion Passed.

Motion by Karen Moss seconded by Christine Latino to adjourn meeting. 5 Yes. 0 No. Motion Passed.

Next nonpublic meeting: Monday, June 1 @ 6:00 pm

Next regular meeting: Wednesday, June 24 @ 5:00 pm

Meeting adjourned: 7:10 pm.

Respectfully submitted by,
Christine Latino, Secretary