

KIMBALL LIBRARY BOARD OF TRUSTEES
REGULAR MEETING MINUTES
MAY 14, 2024
APPROVED 6/11/24

ATTENDANCE:

Jill Ottow, Chair

Karen Moss, Vice Chair

Pamela Borisko, Secretary

Christine Latino, Trustee

Karen Brown, Director

Nina Gray, Alternate Trustee

Linda Jette, Alternate Trustee

Call to Order: 3:45 p.m.

Public Comment: Resident Karen Trasatti spoke during the public comment time on the agenda expressing her concern with regard to a letter to the editor in the Eagle Tribune newspaper written by Chair Ottow on February 24, 2024.

SECRETARY'S REPORT:

Motion by Karen Moss, seconded by Jill to accept the minutes of the April 16, 2024, meeting. 5 Yes. 0 No. Motion Passed.

TREASURER'S REPORT

General Account \$27,987.87

(Includes Ruth Campbell \$3,838.22)

Fine Account \$2,390.50

Savings Account \$12,202.91

(Includes Elizabeth Smith \$8,234.15)

Passports: 22 at \$770.00

Donations: 0

Motion by Jill, seconded by Karen Moss to accept Treasurer report for April 2024. Yes. 0 No. Motion passed.

DIRECTOR'S REPORT:

- April Stats: 3,866 visitors; 4,798 items borrowed; foot traffic up by 8%; programs increased by 12% and attendance by 20%.
- We have used 30% of our 2024 budget to date leaving 70% for the remainder of the year.
- Thursday, June 13th kicks off the summer concert series. Thank you to the George Family Charities for its generous support.

- Planning for Atkinson Days is almost complete.
- The library continues to have successful, well attended programs.
- The summer reading program will start soon and if the goal of 200 participants is reached, Kathy Watson will kiss a pig!

OLD BUSINESS: Jill will email the new trustee list to the board once complete.

NEW BUSINESS:

Karen Brown researched the matter of the Friends of the Library having a link on the library's website. After due diligence, meeting and discussing the matter with legal and IT consults a policy and disclaimer have been drafted.

Motion by KM, seconded by CL to accept the disclaimer statement for the library to host a link for the Friends of the Library. 5 Yes. 0 No. Motion passed.

Motion by CL, seconded by KM to accept the policy on hosting a link to the Friends of the Library website. 5 Yes. 0 No. Motion passed.

Motion by LJ, seconded by CL to adopt the Trustee Code of Ethics Policy. 5 Yes. 0 No. Motion passed.

Upcoming Meetings: After discussions with IT and board, meetings will continue Tuesdays during June and August starting at 5:00 p.m. There will be no meeting in July. We will rediscuss this issue during our August meeting to see how it is working.

Next meeting Tuesday, June 11 @ 5:00 p.m.

Meeting Adjourned 4:30 p.m.

Respectfully submitted by,
Pamela Borisko, Secretary