

**KIMBALL LIBRARY BOARD OF TRUSTEES  
REGULAR MEETING MINUTES  
APRIL 16, 2024  
APPROVED 6/11/24**

**ATTENDANCE:**

Jill Ottow, Chair

Karen Brown, Director

Karen Moss, Vice Chair

Pamela Borisko, Secretary

Marnie Finn, Treasurer

Christine Latino, Trustee

**Call to Order: 3:50 p.m.**

**CONTRACT/PERFORMANCE REVIEW:**

Jill passed around a copy of contract extension for review regarding Karen Brown. The board will review the new contract in June/July time.

**ELECTION OF OFFICERS:**

Jill Ottow, Chair, Karen Moss, Vice Chair, Marnie Finn, Treasurer, Pam Borisko, Secretary and Christine Latino, Trustee.

**Motion by Karen Moss, seconded by Christine to elect officers of the board. 5 Yes. 0 No. Motion passed.**

**SECRETARY'S REPORT:**

- March 12, 2024 regular meeting minutes

**Motion by Jill, seconded by Karen Moss for Jill to add her statement to the minutes expressing her concerns about the statement made by Karen Trasatti specifically the 5<sup>th</sup> paragraph referring to "I take personal offense to the actions of the current and former Chairpersons for writing editorials to local newspapers criticizing my vote against the library budget and labeling me as "uninformed" and "elitist"." 5 Yes. 0 No. Motion Passed.**

- March 25, 2024 budget workshop meeting minutes

**Motion by Karen Moss, seconded by Jill to correct John Apple's name. 5 Yes. 0 No. Motion Passed.**

## **TREASURER'S REPORT:**

General Account \$24,958.98  
(Includes Ruth Campbell \$3,838.22 & -382.56 copy)  
Fine Account \$2,057.53  
Savings Account \$13,799.60  
(Includes Elizabeth Smith \$ \$8,234.15)  
Passports: 25 at \$875  
Donations: 0

**Motion by Jill, seconded by Karen Moss to accept Treasurer report for March. 5 Yes. 0 No.  
Motion passed.**

## **DIRECOTOR'S REPORT:**

- Expenses need to be voted on by board of trustees.
- March stats: 3,572 visits, 5,967 items borrowed, 53% increase in use of meeting rooms, circulation increased by 27% and digital content increased by a third.
- Board of Selectman decided for the years default budget to be shared by the whole town instead of individual departments which now makes our default budget \$13,950 which equals 9% of the operational budget.
- We continue to provide engaging adult, teen, and children's program that you can check out on the website.
- Teen Room lights adjusted to be more welcoming.
- Library will have to address aging infrastructure (anything over \$10,000) that may need fixing in the future – Brian Boyle will be a resource for the library.
- Karen Brown attended several meetings and trainings.

## **OLD BUSINESS:**

- NH LTAAC is on June 5<sup>th</sup> at the Grappone Center in Concord NH Marnie will pay for the trustees to attend. Deadline to register is May 17. However, if our trustees wish to attend, they need to let Jill and Marnie know by May 10<sup>th</sup>.

## **NEW BUSINESS:**

- Alternate trustee appointments are posted at town hall and library website for new alternates. People submit bio and board of trustees interview them. Subcommittee will vote on who are the viable candidates. If we want to be on this subcommittee let Jill know. Currently we have a letter to send to the Board of Selectman on our recommendation and we are recommending our three current alternates: Linda Jette,

Patty Murphy, and Nina Grey. Alternate positions are for 1 year. Alternates only vote if they are standing in for a trustee.

- New contact list will be developed by Jill and new emails will be assigned accordingly.
- Jill is blind copying on emails to trustees per legal advice so that there is never a quorum.
- Karen Brown talked about the cost of a Non-resident library card fee which has been \$65.00 for a long time. We are allowed 4 downloads per patron, and it is causing pressure on the library, and we do not have any funds to do more. Many people will go to get cards from other libraries which causes more pressure on the system. Suggestion to raise fee to \$75.00 effective May 1, 2024.

**Motion by Marnie, seconded by Christine to raise Non-Resident library card fee to \$75.00 effective May 1, 2024. 5 Yes. 0 No. Motion passed.**

- Marnie asked about Atkinson Days. Still not settled whether the Friends of the Library will fund it – if they don't, question if we will fund it with Elizabeth Smith Funds. This will be discussed further.

Next meeting Tuesday, May 14 @3:45

Meeting Adjourned 4:30.

Respectfully submitted by,  
Pamela Borisko, Secretary