

**KIMBALL LIBRARY BOARD OF TRUSTEES  
REGULAR MEETING MINUTES  
MAY 10, 2023**

**ATTENDANCE:**

Jill Ottow, Chair

Karen Moss, Vice Chair

Marnie Finn, Treasurer

Pam Borisko, Trustee

Karen Trasatti, Absent

Karen Brown, Director

Linda Jette, Alternate Trustee

Nina Gray, Alternate Trustee

Patty Murphy, Alternate Trustee

Call to Order: 3:49pm

**CHAIRMAN'S REPORT:**

- Jill welcomed newest members Karen Moss and Patty Murphy
- Jill asked for an alternate to fill in for Karen Trasatti; Linda Jette volunteered
- Jill asked if someone could take the minutes and Karen M. volunteered
- A note of thanks from Tom Kelley was passed around for all to read

**SECRETARY'S REPORT:**

- Approve minutes of April meeting
- A typo was identified – the amount of \$45 should be \$40

**Motion by Jill seconded by Karen M. to correct this typo in the April 5 minutes and accept the minutes.**

**5 Yes, 0 No. Motion passed.**

**TREASURER'S REPORT:**

- April Financials:
  - General Account                                 \$24,730.94     (includes Ruth Campbell \$4,375.80  
and Copy \$791.18)
  - Fines Account                                     \$ 3,692.71
  - Savings Account                                 \$12,707.67     (includes Elizabeth Smith \$8,679.15)
  - 44 Passports for April                         \$ 1,548.00
  - 2 Donations (\$400 & \$20)                     \$ 420.00

**Motion by Pam , seconded by Karen M. to accept donations totalling \$420.**

**5 Yes, 0 No. Motion passed.**

**Motion by Linda, seconded by Pam to accept Treasurer's Report for April.**

**5 Yes, 0 No. Motion passed.**

**DIRECTOR'S REPORT:**

- Expense Report no questions

- May Mailer went out and donations continue to come in
- Library continues to be busy and foot traffic is up 81% from April 2022
- April programs jumped from 624 in 2022 to 1138 in 2023; an increase of 82%
- Eva McDermott will display her photographs from mid-May thru June
- The first Summer Concert will be June 8<sup>th</sup> by Acoustic Truffle. Lois will do promotional posters.
- Check the library website for exciting programs coming up for adults and children including: Invasive Plants of NH, Bringing History North: Slavery in the Massachusetts Province of Maine, Newspaper Treasures: Beyond the Obit and much more...

#### **OLD BUSINESS:**

- NHLTA Annual Conference for Trustees was held on May 9<sup>th</sup> in Concord. Jill, Pam, Karen M., Nina and Karen B. attended. Everyone found the conference worthwhile and informative. Attendees spoke to the full Board about their experiences off camera.
- New Trustee Orientation continues with NHLTA YouTube videos and other reading. Karen B and Jill will meet with Pam, Patty and Karen M to tour the library, meet staff, and review policies. This new orientation program is a great idea.

#### **NEW BUSINESS:**

- The finale for the summer reading program has a cost \$840 and requires a deposit of \$195. Marnie suggested the use of the Ruth Campbell Fund.

**Motion by Marnie, seconded by Pam to use the Ruth Campbell Fund to pay for this activity.**

**5 Yes, 0 No. Motion passed.**

- An offer has been made for a landscaping project to include the planting of flowers in the bed around the electric sign outside. The project will include installing an irrigation system. This effort will bring the library in line with the plantings around other town buildings. Karen B. will find out who will maintain the bed.

**Motion by Jill, seconded by Linda to accept this offer. Karen B. will organize it.**

**5 Yes, 0 No. Motion passed.**

- Karen B. would like to eliminate the overdue fines as of July 1, 2023.

**Motion by Karen M, seconded by Jill to terminate the fine system.**

**4 Yes, 0 No, 1 Abstained.**

- Marnie mentioned the Friends doing the Yard, Book and Bake Sale on Saturday May 20. Karen M. added that Atkinson baseball hats, library mugs and bags will be on sale, too.

**Next Trustee meetings:**

**Tuesday, June 13<sup>th</sup>, 3:45pm**

**Tuesday, August 8th, 3:45pm**

Meeting Adjourned: 4:25pm

Respectfully submitted by,  
Karen Moss, stand-in for Karen Trasatti