

# Posting Library Trustee

Posting Period  
February 20, 2023 – March 13, 2023

The vacancy period is 11 months, from May 2023 to March 2024, the end of which the Trustee position must be placed on the ballot. Per RSA 669:75. Trustees will recommend a candidate to the Select Board.

Vacancies occurring on any board of library trustees in a town shall be filled as provided in RSA 669:75. A vacancy occurring among the publicly elected members of the board of library trustees of a city library shall be filled by the city council or other appropriate appointing authority within 2 months of the notice by the remaining members of the board of trustees. The board of library trustees may recommend to the appointing authority names of persons for appointment to vacancies on expired terms.

## Requirements:

### QUALIFICATIONS

- Resident of the municipality the library serves (RSA 669:6) (RSA 655:2);
- New Hampshire registered voter (RSA 654:1) (RSA 654:7) (RSA 669:19);
- Eighteen (18) years of age or older on the day of the next election (RSA 654:7);
- United States citizen (RSA 654:1,1) (RSA 655:1) (RSA91.2);
- Ability to devote the time and effort required by the duties of trusteeship;
- Knowledge of the services provided by the library and commitment to the library's role in the community;
- Ability to collaborate with others, listen effectively and plan for the future;
- Participate with local, state, and national government and library leaders to improve library service at all levels.

### ESSENTIAL RESPONSIBILITIES OF THE INDIVIDUAL TRUSTEE

- Advocates for the library and library service in the community;
- Actively participates in and contributes to the meetings and work of the board;
- Seeks training opportunities for enhancing the performance of trustee duties and responsibilities;
- Acts as a member of a board and assumes individually only those duties delegated by the board;
- Utilizes the library trustee manual and acquires full knowledge or awareness of local, state and federal laws pertaining to the governance of a public library;
- Participates in state and library organizations;
- Supports all decisions reached by the board.
- Supports and understands policies of the library which can be found on the library website, [www.kimballlibrary.com](http://www.kimballlibrary.com)

### SPECIFICS

- Library member in good standing
- Currently the Board meets on the second Wednesday of each month at 1 PM. The time may be adjusted by the full Board to meet the needs of the members.
- Library Trustee meetings typically last approximately 60-90 minutes.
- Interested individuals should respond by email expressing interest along with a brief one-page resume to the Library Director at [director@kimballlibrary.com](mailto:director@kimballlibrary.com).
- The applications will be forwarded to the Trustees for review.
- The Trustee Chair will appoint a committee to review the applications.

**Responses are due by March 13, 2023**