

Public Bulletin Board Policy

Purpose:

The Kimball Library provides a public bulletin board for the posting of non-profit community activities and events as well as public service notices of educational, cultural, or community interest.

Policy:

The following applies to all public bulletin boards and all tables used for the aforementioned purposes.

- Designated library staff must approve all notices, posters, and brochures.
- All items should be brought to the Circulation Desk for approval.
- Only designated staff can post or remove notices.
- Once notices are removed, they are discarded.
- Notices posted or left on tables without authorization will be removed and discarded.
- Oversized posters may be rejected because of space limitations.
- If the board is crowded, library staff reserves the right to select notices for events with the widest appeal.
- The Kimball Library does not assume responsibility for materials damaged or stolen.
- Acceptance of materials for display does not imply the library's endorsement of a group or organization, its policies or beliefs.

Approved by Library Board of Trustees on April 15, 2009