

## **KIMBALL LIBRARY BEHAVIOR POLICY FOR LIBRARY USERS**

The Kimball Library encourages persons of all ages to use its facilities and resources for research, study, reading, browsing and to attend programs, events and meetings. Good public service requires that the library environment be conducive to these activities. This necessitates the willingness of all library visitors to be considerate of the rights of others to use the Library undisturbed. To ensure that such an environment exists, the Kimball Library has established the following guidelines for behavior in Library and on library grounds.

1. While a public library is a civic and social space, visitors also have a reasonable expectation of privacy as they browse, read or locate information. Behavior which violates the library's commitment to confidential access to materials and resources will not be tolerated.
2. Failure to promptly comply with staff directives (whether documented policy or not), may result in being asked to leave. If cooperation is not prompt, the police will be called to assist the staff. Repeated violations can result in the suspension of library privileges.
3. Dogs trained to assist persons with disabilities are welcome in the Library. All other animals are prohibited from entering the building.
4. Drinks in covered containers can be enjoyed in the Library. Food is not allowed.
5. Children under the age of 10 must be attended by a caregiver who is at least 16 years old.
6. The following activities are inappropriate to the library setting and are prohibited:

Use of alcohol, illegal drugs, smoking or vaping on library property.

Creating a disturbance by making noise, talking loudly in person or on a phone, using audio equipment, using profane language, or engaging in any other disruptive conduct.

Interfering with another person's right to use the Library or with the library staff's performance of their duties.

Interrupting a library program or scheduled gathering.

Harassment of others either verbally or by physical action is prohibited. This includes any actions that the library staff perceive to be harassing or threatening.

Misusing the rest rooms.

Soliciting or canvassing of any kind.

Entering staff work areas including the space behind a service desk without staff permission.

Running

Sleeping

Spitting

Gambling

Using or storing wheeled devices in the Library (or on Library property except in designated areas) including bicycles, skateboards, hoverboards, roller skates, rollerblades or shoes with wheels. All bicycles must be left outside the building on the rack provided.

Leaving trash or food refuse in a shared public space.

Impeding passageways with personal property

Possession of a weapon except as permitted by state law.

Any illegal activity

- 7 Those who damage or deface library materials or property may be prosecuted. Parents can be held liable for damage done by a child under 18 and for making restitution.
- 8 Failure to checkout library materials before leaving the building, use of false identification to obtain a library card, or use of another person's library card without permission are considered acts of theft and may be prosecuted.
- 9 Unattended items (such as bags, backpacks or laptops) may be regarded as suspicious and removed.
- 10 The Library does not accept responsibility for any lost or stolen items.
- 11 Parents are responsible for the behavior and supervision of their young children. Staff cannot stand in loco parentis.
- 12 All persons are required to wear shoes and shirts.
- 13 All patrons must leave promptly at closing time or during an emergency.