

KIMBALL LIBRARY BOARD OF TRUSTEES
REGULAR MEETING MINUTES
August 17, 2022

ATTENDANCE: Tom Kelley Chair
Jill Ottow, Vice Chair
Marnie Finn, Treasurer
Linda Jette, Alternate Trustee

Nina Gray, Alternate Trustee
Karen Brown, Director
Kathy Watson, Asst Director/Youth Svcs.

Absent: Karen Trasatti, Secretary

Call to Order: 1:05pm Jill assigned as Secretary in Karen Trasatti's absence
Alternate Linda Jette assigned as Trustee for the recently vacated trustee seat.

MINUTES:

June 15 Regular meeting minutes - **Motion Jette/Ottow, approved 4Yes/0No**
July 11 Special meeting minutes - **Motion Jette/Finn, approved 4Yes/0No**
July 25 Recruitment Committee Meeting - **Motion Jette/Finn approved 4Yes/0No**
July 27 Budget workshop minutes - **Motion Finn/Jette approved 4Yes/0No**

Nina Gray joined the meeting at 1:09pm and was assigned as Trustee for Karen Trasatti.

TREASURER'S REPORT: Marnie Finn gave report on the Trustee accounts as follows:

JUNE 30 : Fines Account balance \$3,300.48
General Account checking balance \$17,877.60
Savings Account balance \$11,427.45

Motion to accept Kelley/Jette 5Yes/0No

Donations received: **\$570 Motion to accept Kelley/Jette 5Yes/0No**

JULY 31: Fines Account balance \$3026.74
General Account checking balance \$17,267.45
Savings Account balance \$11,988.26

Motion to accept Kelley/Jette 5Yes/0No

Donations received: **\$755 Motion to accept Kelley/Jette 5Y/0N**

Elizabeth Smith Fund encompassed in savings \$9099.19
Ruth Campbell Fund encompassed in General checking \$3891.84
Copy machine monies encompassed in General checking \$1864.05

DIRECTOR'S REPORT presented by Karen Brown:

- monthly expenditures report provided by the Town for June and July; library had 53.57% of budget remaining at the end of June.
- A busy and successful summer was had with record breaking 3750 visitors to the library in July, 5102 items circulated, 30 adult events attended by 398 people. 30% of Atkinson's population, 2000 individuals, attended a library program by the end of July.

YOUTH SERVICES REPORT presented by Kathy Watson:

- Highly successful summer reading program with 222 registrations (including 55 teenagers), which resulted in Watson fulfilling the challenge to dye her hair ocean blue.
- Fall program planning is underway

UNFINISHED BUSINESS:

1. Brown reported a quote from MB&A consulting to conduct a community survey and analysis for \$625 toward a strategic plan. **Motion Kelley/Jette approved 5Yes/0No**
2. The siding project will be underway after Labor Day
3. Trustee resignation, Rich Geisser as of 6/30/22
4. 2022/23 Budget presented by Karen Brown, with a 4.3% increase.
Motion Kelley/Ottow approved 5Yes/0No

NEW BUSINESS:

1. Appointment of Finn, Ottow and Kelley for a committee to develop a pool of trustee applicants
2. New hire Jonie Belfore, Library Assistant
Motion Ottow/Jette approved 5Yes/0No
3. New Hire Nathan Kozlovski, Library Page
Motion Finn/Jette approved 5Yes/0No
4. Policies adopted as part of ongoing policy review:
 - a. Library Bill of Rights, **Motion Kelley/Jette, approved 5Yes/0No**
 - b. Freedom to Read, **Motion Kelley/Jette approved 5Yes/0No**
 - c. Freedom to View, **Motion Kelley/Jette approved 5Yes/0No**
 - d. Unattended Minors, **Motion Kelley/Jette approved 5Yes/0No**
5. Budget to be reviewed by the Board of Selectman on 9/26 and presented to the Budget Committee on 10/18

Next meeting September 21, 2022

Adjournment at 2:15pm

Respectfully submitted,
Jill Ottow, Secretary ProTem