

KIMBALL LIBRARY BOARD OF TRUSTEES
REGULAR MEETING MINUTES
April 20, 2022

ATTENDANCE:

Tom Kelley Chair

Rich Geisser, Trustee

Jill Ottow, Vice Chair

Kathy Watson, Asst Director/Youth Svcs. Director

Marnie Finn, Treasurer

Absent: Karen Trasatti, Secretary, Karen Brown, Director

Call to Order: 1:04pm Jill was assigned to act as Secretary in Karen T's absence

CHAIRMAN'S REPORT: Tom gave a brief overview of the April 7 Staff Appreciation Day when the Friends made special bag lunches and a display board in the lobby where patrons left notes of gratitude for the staff. The support of the Friends group is most appreciated.

SECRETARY'S REPORT:

Motion by Marnie, second by Jill to accept Regular Minutes from 3/16/22.

4 yes - 0 no. PASSED

Motion by Marnie, second by Tom to accept Part 1 Non-Public Minutes from 3/16/22.

Per RSA 91-A:3, II (a). Vote: **4 yes - 0 no. PASSED.** Minutes to be SEALED indefinitely.

Motion by Tom, second by Rich to accept Part 2 Non-Public Minutes from 3/16/22. Per RSA 91-A:3, II (c). Vote: **4 yes - 0 no. PASSED.** Minutes to be published

Motion by Tom, second by Rich to accept Non-Public Minutes from 4/13/22, per RSA 91-A:3, II (a) with list of salary merit adjustments attached.

Vote **4 yes - no. PASSED.** Minutes to be SEALED indefinitely.

Motion by Tom, second by Marnie to accept Special Meeting Minutes from 4/13/22.

4 yes - 0 no. PASSED.

TREASURER'S REPORT: The annual audit was completed without challenges.

March Financials:	Gen'l Operating Account	\$17,723.01
	Balance in Fines Account	\$ 3,510.85
	Total March Donations	1,420.42

*Ruth Campbell Account after \$450 expenditure \$ 3,891.54

**Included in General Operating Account*

Motion by Tom, second by Jill to accept Treasurer's Report. **4 yes - 0 no. PASSED**

DIRECTOR'S REPORT presented by Kathy Watson in Karen Brown's absence:

- monthly expenditures report provided by the Town
- 40% traffic increase in the library from February
- Fire Inspection went well
- Successful February Stay-cation activities and upcoming April events are promising

The topics of Library parking lot and discussion of Book Fines were tabled until May.

UNFINISHED BUSINESS:

Per discussion at the previous meeting, Karen asked the NHMA attorney to review and render an opinion on our revised Meeting Room Policy, and learned they do not provide that service.

NEW BUSINESS:

1. On Jan 1, 2022 (HB108) passed to include an amendment to RSA 91-A:3, III requiring all public bodies to create and maintain a list of all non-public sessions for which the minutes were fully or partially sealed. Tom is working with our secretary and Town Hall on complying with this.
2. Updates have been made to the **ABOUT US** section of the library website with Policies and Regulations and a wealth of other information <https://kimballlibrary.com/about/policies/>. New trustees and interested citizens are urged to visit this source of information.
3. Four trustees will attend the State Conference in Concord on May 10, - Finn, Kelley, Geisser & Gray.
4. Marnie spotlighted the Bag Book Sale and Flea Market upcoming on May 21
5. The next Trustee meeting is May 18, 2022.

Adjournment at 1:56pm

Respectfully submitted,
Jill Ottow, Secretary ProTem