

**KIMBALL LIBRARY BOARD OF TRUSTEES
NON-PUBLIC MEETING MINUTES**

April 13, 2022

Call to Order: 12:16pm

Attendance:

Tom Kelley Chair

Jill Ottow, Vice Chair

Treasurer Marnie Finn

Trustee Rich Geisser

Jill was assigned to record minutes in absence of the Secretary for this Non-Public session in accordance with RSA 91-A311a regarding compensation of library employees.

The discussion began with background on the need for the Trustees to vote on two staff compensation issues as follows:

1. Staff merit increases 2022 with the following background information provided:
 - a. When the Town Clerk released the final budget, an additional \$2,264 had been added to the budget line item for town employee merit increases by the Budget Committee in their final recommendations.
 - b. Because merit increases were set to begin for employees on April 18, it was important for Trustees to vote on the distribution of the additional funding approved by the voters before that date.
 - c. Director Karen Brown has completed market comparisons of our staff wages with others in the area and across the state, and she has completed performance reviews on all staff members and all were positive.

Further discussion followed.

Motion by Marnie, second by Ottow, to accept the merit increases as presented to account for the additional monies in the Town Budget. **Motion passed, 4-0.**

2. Staff compensation 2022 outline of personnel salaries were presented with some detail as to each employee's role, and with the following background information provided:
 - a. The amount of \$18,073 for personnel was included in the budget presented to the Board of Selectman and Budget Committee in December.
 - b. The budget was approved by the voters on March 8, and the final budget has been released by the Town Clerk.
 - c. Director Brown has completed all performance reviews,

Motion by Marnie, second by Ottow, to accept the Staff Compensation as presented. **Motion passed 4-0.**

Non-public meeting adjourned and special meeting resumed at 12:59pm.

Respectfully submitted,
Jill Ottow, Vice Chair, Secretary ProTem