

**KIMBALL LIBRARY BOARD OF TRUSTEES
REGULAR MEETING MINUTES
JANUARY 19, 2022**

ATTENDANCE:

Tom Kelley, Chair

Kathy Watson, Interim Director

Linda Jette, Vice Chair

Julie Hammond, Alternate Trustee

Karen Trasatti, Secretary

Marnie Finn, Treasurer

Jill Ottow, Trustee

CALL TO ORDER: 1:03pm

SECRETARY REPORT:

Motion by Linda Jette/seconded by Marnie Finn to accept non-public meeting minutes of 12/8/21. Motion passes 5 Yes 0 No.

Motion by Tom Kelley/seconded by Jill Ottow to seal non-public meeting minutes of 12/8/21. Motion passes 5 Yes 0 No.

Motion by Linda Jette/seconded by Marnie Finn, to accept regular meeting minutes of 12/8/21. Motion passes 5 Yes 0 No.

TREASURER REPORT:

- 77 passports processed in 2021
- No donations for November. December donations: \$159.00

Motion by Linda Jette/seconded by Jill Ottow to accept Treasurer's report for November & December. Motion passes 5 Yes 0 No.

Motion by Tom Kelley/seconded by Linda Jette to accept \$159 in donations for December 2021. Motion passes 5 Yes 0 No.

DIRECTOR REPORT:

- Adult programming with open availability: 1/27 soap workshop and 2/1 Patriots Hall of Fame event. Complete event calendar on library website.
- Facilities:
 - Security alarm panels replaced.
 - Mini split in electric room replaced.

- Mice issue under control
- Outdoor mat at book dropoff has died - managing with shoveling and sanding.

- Co-op meeting 1/27/21
- 1/12/22 staff meeting - staff updated on Assabet.
- Youth Programming: lots of busy programs

UNFINISHED BUSINESS:

Motion by Jill Ottow/seconded by Linda Jette to continue mask requirement for all patrons of the library until Trustees meet again 2/16/22.

Motion passes 4Yes, 1 No.

NEW BUSINESS:

- Trustee Bruce Pelletier has resigned due to personal obligations.
- Jill Ottow has been an active alternate trustee. Tom sent a letter of recommendation to BoS to appoint Jill for the remainder of Bruce's term which ends March 8. Jill was sworn in today.
- Trustee openings in March: 2 three year terms, 1 two year term. Interested candidates can register at town hall up to 1/31/22, 5pm.

Motion by Tom Kelley/seconded by Linda Jette, to accept Bruce Pelletier's resignation with regrets effective 12/30/2021. Motion passes 5 Yes, 0 No.

- Library siding warrant endorsed by BoS and BC. Tom requests ideas for ways of reaching out to the community to gain support for the library siding warrant.
- Upcoming important dates:
 - 2/5/22 Deliberative session
 - 2/16/22 Next Trustee regular meeting

Meeting Adjourned: 2:02pm

Respectfully submitted by
Karen Trasatti, Secretary