

**KIMBALL LIBRARY BOARD OF TRUSTEES
REGULAR MEETING MINUTES
DECEMBER 8, 2021**

ATTENDANCE:

Tom Kelley, Chair

Linda Jette, Vice Chair

Karen Trasatti, Secretary

Nina Gray, Acting Trustee for Marnie Finn

Jill Ottow, Acting Trustee for Bruce Pelletier

Kathy Watson, Interim Director

Call to Order: 1:30pm

SECRETARY REPORT:

Motion by Linda Jette seconded by Nina Gray to accept November meeting minutes. Motion passes 5Y-0N.

TREASURER REPORT:

Marnie is absent today so she will provide a financial report next month.

DIRECTOR REPORT:

- Foot traffic down and circulation same as last month. Youth programming increased.
- Successful boxwood tree events
- Alarm panels: repairs will happen soon
- Mini split a/c has died and will be replaced. Funds to come from the Town facilities budget.
- Mice issue in kitchen. Traps set.
- Traf system is back up and running. Full report next month.
- Assabet: training continues on all 3 modules

NEW BUSINESS:

- 2022 holiday/library closure calendar: Library will be closed Thanksgiving 11/24/22 & Friday 11/25/22. Recommendation made to also close the Saturday after Thanksgiving 11/26/22, due to the cost of opening for 5 hours, a half day.

Motion by Nina Gray, seconded by Karen Trasatti to add Saturday 11/26/22 to library closure calendar for 2022. Motion passes 5Y-0N.

- Rising NH Covid #s: Discussion surrounding increased NH covid cases and the question of whether masks should be required again of all patrons entering the library.

Motion by Tom Kelley, seconded by Jill Ottow to require all library patrons to wear a mask and to review library Covid policy monthly as needed. Motion passes 4Y-1N.

- Siding Update: Proposal being made to replace library siding with Hardy cement boards. Brian Boyle, Building Inspector, will oversee the siding project. Stand alone warrant being developed by BoS for \$150k to go before voters in March. 1/4/22 all warrants will be reviewed by the budget committee.

Next trustee meeting: January 19, 2022.

Meeting adjourned: 2:28pm

Respectfully submitted by,
Karen Trasatti, Secretary