

**KIMBALL LIBRARY BOARD OF TRUSTEES  
REGULAR MEETING MINUTES**

**6/16/21**

**Attendance:**

Tom Kelley, Chair	Karen Brown, Director
Marnie Finn, Treasurer	Kathy Watson, Asst Dir/Yth Svcs Dir
Karen Trasatti, Secretary	Nina Gray, Acting Trustee for Linda Jette
Bruce Pelletier, Trustee	David Williams, Station Manager

**Call to Order:** 1:06pm

**CHAIRMAN REPORT:**

- Reception planned for Karen Brown, 7/1/21, 4-6pm. Pre-registration requested.

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**SECRETARY REPORT:**

- Name spelling corrections made to 5/19/21 minutes.

**Motion by Marnie Finn, seconded by Bruce Pelletier to accept regular meeting minutes of 5/19/2021 as amended. Motion passes 5Y-0N.**

**TREASURER REPORT:**

General Account: \$13,611.19 (\$7,158.28 designated/\$6,452.91 available)

Fines Account: \$ 3,198.62

No donations for May.

**Motion by Karen Trasatti, seconded by Nina Gray to accept treasurer's report for May. Motion passes 5Y-0N.**

**DIRECTOR REPORT:**

- 1460 visitors, 3736 items circulated. 40 programs, 500 attendees.
- Self-checkout has ended. Children's room fully functional.
- Facilities: AC unit 13yo reaching end of useful life.
- Youth Services: Kathy Watson reports wait lists on some indoor events (no restrictions for outside events). 160 registered for wildlife summer reading kickoff. Kathy & Danielle created 2 videos promoting Tails & Tales.

**UNFINISHED BUSINESS:**

- Grant requests. KB submitted grant for 11 launchpads for children aged 5+. Launchpads have educational apps and no wifi required. Tom introduced motion to formalize the authority of KB to apply for and be the recipient of library grants.

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**Motion by Tom Kelley, seconded by Bruce Pelletier: The Board of Trustees of the Kimball Library hereby appoint Karen Brown, Library Director, as the authorized party to apply for and accept grant monies on behalf of the Kimball Library.**

**Motion passes 5Y-0N.**

- Masks: Covid cases low in Atkinson. Patrons have asked when mask policy will be lifted. KB had discussion with staff. Lengthy discussion among trustees of mask policy. Masks optional for vaccinated visitors, and required for unvaccinated visitors. Masks required for ages 3-12.
- Social Distancing: KB recommends social distancing policy be reduced from 6ft to 3ft.

**Motion by Tom Kelley, seconded by Marnie Finn to update mask policy: masks optional for fully vaccinated visitors and required for unvaccinated visitors (masks required of all children aged 3-12) effective 6/21/21.**

**Motion passes 4Y-1N.**

**Motion by Marnie Finn, seconded by Nina Gray to reduce social distancing from 6 feet to 3 feet. Motion Passes 5Y-0N.**

**NEW BUSINESS:**

- BofS Default Budget. KB notes a discrepancy in the give back amount from the library. KB to report back once clarified by town admin.
- Library Page. Amber F graduating and expected to leave mid August. KB recommends hiring new page eff 8/1/21 (\$8.50/hr, 6-10hrs/week)

**Motion by Marnie Finn, seconded by Tom Kelley, to authorize the hiring of Library Page effective 8/1/21 (\$8.50/hr 6-10 hours/week) Motion passes 5Y-0N.**

- Summer Meetings: No meeting in July. August meeting was scheduled for 8/18/21. Karen Brown will be on vacation Tom requests meeting be changed to 8/11/21, 1pm when Karen B can attend. 2 trustees unavailable to attend on 8/11.

**Motion by Tom Kelley, seconded by Marnie Finn to change August meeting from 8/18/21 to 8/11/21 at 1pm. Motion passes 4Y-1N.**

- Awning: Marnie noted awning torn and loose stitching. Marnie to reort back on repair quotes. Recommended she also reach out to a sail maker for repair.

Meeting Adjourned: 2:03pm

Respectfully submitted by,

Karen Trasatti, Secretary