

**KIMBALL LIBRARY BOARD OF TRUSTEES
REGULAR MEETING MINUTES
2/17/21**

ATTENDANCE (ZOOM):

Tom Kelley, Chair	Karen Brown, Director
Linda Jette, Vice Chair	Kathy Watson, Youth Svcs Dir/Asst Director
Marnie Finn, Treasurer	Kay Galloway, Pres, Friends of Library
Karen Trasatti, Secretary	Nancy Covill, Friends of Library, Pres Elect
Bruce Pelletier, Trustee	David Williams, Station Manager
Nina Gray, Alternate Trustee	Bob Worden, Selectman (1:10-2:02)
	Charlie George, BNC (1:10-2:02)

CALL TO ORDER: 1:00PM

SECRETARY'S REPORT:

Motion by Marnie Finn, seconded by Linda Jette, to accept the regular meeting minutes of 1/20/21. Motion passes 5-0.

Motion by Linda Jette, seconded by Bruce Pelletier to accept non-public meeting minutes of 2/5/21 by performance review committee. Motion passes 5-0.

TREASURER'S REPORT:

- Financials as of 1/31/21:

Fines Account:	\$ 3,628.61
General Account:	\$10,972.78
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Total:	\$14,601.29
- General Account monies:
 - \$5,251.92 (encumbered funds E. Smith, R. Campbell and copy \$)
 - \$5,720.86 (available funds)
- No donations this month, however, anticipating annual Ruth Campbell donation this month ~\$1400.

Motion by Tom Kelley, seconded by Linda Jette to accept the Treasurer's Report for January. Motion passes 5-0.

DIRECTOR'S REPORT:

- 1/25/21 return to phase 4
- 3,688 circulation. E content remains consistent (24% of total circulation)
- January had 50 programs with 360 attendees
- 2020 statistics:
 - 126 adult programs (~3800 attendees)
 - 360 children programs (6000 attendees)
 - 58,467 circulation (75% of 2019 circulation of 78,560)
- BISAC project almost done. New signage in children's room.
- Joint effort with Friends to revise library welcome flyer.
- Friends annual appeal complete. Lois and KB working on infographic.
- People counter installed and counting.
- Ella Murray has started as the newest page.
- \$461K town warrant includes library siding if passes.
- Kathy Watson reports Girls who code to begin again in March. Vacation week events planned.

UNFINISHED BUSINESS:

Karen Brown approaching one year anniversary as Kimball Library Director (3/9/21). Performance review committee (Tom Kelley, Linda Jette, Marnie Finn) put together a report with input from trustees and community members.

Motion by Tom Kelley, seconded by Linda Jette to approve the recommendation from the performance review committee to extend Karen Brown's employment contract to a second year commencing 3/9/2021 at the agreed upon salary published in the 2021 budget. Motion passes 5-0.

Selectman Bob Worden and Charlie George (BNC) present to ask for support and share information about Warrant Article 3: \$461K for long term maintenance of town buildings. Warrant needs 60% majority to pass. BoS and BNC consider the library siding replacement as first priority. Siding material to be used is unknown at this time.

NEW BUSINESS:

KB requests permission to expend \$ from Ruth Campbell fund to print 1,000 copies of welcome placard as part of revised welcome packet. Placard is double sided, 11x14 with photos and lists available library services. Quote from Loral printing: \$272 for 1,000 copies. KB will obtain other quotes before printing.

Motion by Marnie Finn, seconded by Bruce Pelletier to expend up to \$272 for 1,000 copies of welcome placard. Motion passes 5-0.

Alternate Nina Gray voted for Karen Trasatti as she was having Zoom/Internet issues.

TA Cressman informed Tom Kelley the Alternate Trustee positions need to be posted by the town. Tom provided a description to TA and positions have been posted as required. Ahva Falwell is no longer interested in being third Alternate, however, Jill Ottow is interested in serving as an Alternate Trustee.

Motion by Tom Kelley, seconded by Marnie Finn to recommend BoS appoint Jill Ottow as third Alternate Trustee (joining Alternates Nina Gray & Julie Hammond). Motion passes 5-0.

Alternate Nina Gray voted for Karen Trasatti as she was having Zoom/Internet issues.

KB reports "privacy audit" threats trending in NH libraries. Self-described independent journalists go to civic buildings (town halls & libraries) and film people/staff and try to provoke conversations about privacy. The groups try to create conflict/challenge privacy in public spaces and then post films to the internet with their own narratives. No existing library policy prohibits video taking, however, KL has a behavior policy which states one cannot interfere with someone using the library for one of its given purposes. Staff can ask someone to stop bothering a patron.

Next regular meeting: March 17,2021.

Meeting Adjourned: 2:31pm

Respectfully submitted by,
Karen Trasatti, Secretary