

**KIMBALL LIBRARY BOARD OF TRUSTEES
PERFORMANCE REVIEW COMMITTEE
FEBRUARY 5, 2021 @ 1015 AM
MINUTES**

- Call to Order at 10:23 am.
- Roll Call: Marnie Finn, Linda Jette, Karen Brown, Tom Kelley
- Motion to Enter Non-public Meeting (RSA 91-A:1) for the purpose of discussing a personnel and salary matter.
- Motion at 10:25 am by Tom Kelley to enter non-public meeting, seconded by Marnie Finn. Vote in favor 3-0.

On this date a special meeting of the Performance Review Committee met with Director Karen Brown to review her first year of employment. We reviewed the participation of other Trustees and members of the community. The Review comments were positive and appreciative of Karen's performance in her first year of employment, a difficult year marked by the Covid-19 pandemic. It was the unanimous recommendation that her employment be renewed into her second year which will begin March 9, 2021. A motion to that effect will be made to the Trustees on Feb 17, 2021.

- Motion to Exit non-public meeting made at 11:15 am by Tom Kelley, seconded by Linda Jette. Voted yes 3-0.
- Open public meeting at 11:20 am
- The topic of merit raises versus Cola was briefly discussed. It was asked that Director Brown develop salary recommendations to be discussed with all Trustees in March, after the Town votes on the library budget.
- A vote of 3-0 was made to seal the performance review in the Trustee vault.
- A motion will be made to the Trustees by the Review Committee to continue Karen Brown's contract into a second year at the published salary level listed in the 2021 budget.

The minutes of the non-public and open meeting are not restricted and will be posted online.

- Motion to adjourn from Public Meeting 11:25am
- Minutes taken by Tom Kelley, Trustee chair