

**KIMBALL LIBRARY BOARD OF TRUSTEES
ZOOM WORKSHOP/MEETING MINUTES
Emergency Meeting
12/7/20**

Attendance: (Zoom)

Tom Kelley, Chair

Linda Jette, Vice Chair

Marnie Finn, Treasurer

Karen Trasatti, Secretary

Bruce Pelletier, Trustee

Karen Brown, Director

Nina Gray, Alternate Trustee

Julie Hammond, Alternate Trustee

Call to Order: 1:00pm

Tom Kelley arranged today's Zoom workshop based on the recommendation of Director Karen Brown to discuss a supplement to the Pandemic Policy which was previously adopted in May. Out of concern for the health and safety of staff, the focus of discussion turned to a return to a Phase 3 library opening (currently at Phase 4) at the end of this week due to rising COVID cases. Discussion by all about a change to Phase 3. Not all agreed the library should closed to foot traffic while all town offices remain open.

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Motion by Tom Kelley, seconded by Linda Jette, to return library to Phase 3 opening (effective 12/12/20 at closing) to limit walk in traffic at library. Staff will remain employed and working on projects in the building. Curbside service and digital programming will continue. Trustees will assess a reopening at the January trustee meeting on 1/20/2021 or earlier if data shows a reduction in infection rate. Motion passes 4Y-1N.

Karen Brown to convey this announcement to her staff and TA David Cressman.

Karen Brown noted the library page hours may decrease once the building is closed to walk in traffic.

Meeting Adjourned: 2:06pm

Respectfully submitted by,

Karen Trasatti, Secretary

12/7/20 Kimball Library Board of Trustees – Emergency Zoom Meeting Minutes

