

**KIMBALL LIBRARY
BOARD OF TRUSTEES MEETING
ATKINSON, NH 03811**

September 3, 2015

Special Meeting

Location: Kimball Library Conference Meeting Room

Minutes

Meeting called to order at 1:05pm by Chairperson Jim Cobb.

Roll call: Jim Cobb, Alan Phair, Diane Heer. Alternate Trustees were Julie Hammond and Nina Gray, whom was selected as a voting Trustee for Linda Jette.

The meeting agenda was to discuss and to give preliminary approval for Diane's 2016 budget. As part of this process, significant discussion revolved around the need for the library to have more hours of technically strong staff members. The library's needs have changed significantly over recent years and we do not have skill sets patrons are requesting today. This includes supporting patrons with everything from faxing documents, to educating people on how to use electronic books / magazines and answering questions about computer use (Windows, Microsoft Office, Internet access, etc.) In addition, we do not have staff bandwidth to explore additional potential assets and activities, such as 3-D printers or training courses for basic computer and tablet use. We now have the capability to do interactive remote training courses for internal staff training, but no staff to coordinate such training (both for our library and the cooperative libraries.) Jim Cobb made a motion to include in our 2016 budget, funds to cover twenty hours of skilled staff time. This motion was seconded by Alan Phair and the motion passed.

The preliminary budget was approved, with the modifications necessary to reflect the staff positions discussed above.

Meeting adjourned at 3:00pm.

Respectfully submitted,

James Cobb

Trustee