

**KIMBALL LIBRARY
BOARD OF TRUSTEES MEETING
ATKINSON, NH 03811**

September 21, 2016

Location: Kimball Library Meeting Room

Time: 1402 (2:02 PM)

- **Call to Order:** Chairman Jim Cobb called the meeting to order at 1402 (2.02 PM.)
- **Pledge of Allegiance:** The group recited the Pledge of Allegiance.
- **Roll Call:** Present were Trustees Marnie Finn, Jim Cobb, Linda Jette, Chris Witteveld, Alternates Nina Gray, Wendy Doughty ; Director-Diane Heer; Videotaper-Russell Wolff.
- **Correspondence:** None
- **Chairman's Report:** Voted to accept both the special meeting and regular August 17, 2016 secretary's minutes report.
- **Secretary's Report:** None
- **Treasure's Report:** Nothing New to Report
- **Director's Report:** Diane Heer introduced Michelle Collins as the newest member of the library staff handling children's reading groups.
 - (1) Diane Heer discussed various programs from August that were successful as well as new programs upcoming in October.
 - (2) Diane mentioned the trees on East side of parking lot needed trimming and Ted Stewart notified. He will take care of problem but professional help will be needed.
 - (3) The smell in the library vestibule was determined to be dead animals in the overhead and taken care of by extermination company who also reloaded the mouse traps.
 - (4) The mold on the North side of the library will be taken care of by the cleaning crew.

- (5) A new monitor for the children's desk will be bought
- (6) The new budget had been discussed and passed in a special meeting September 20th and so noted today.

. **Old Business:** The Atkinson Civics Club was given the choice of a new Bose amp system for outdoors or a set of outdoor furniture for the patio. They chose the outside Bose system which Director Diane Heer has bought and is up and operating. This is a portable system far lighter than the old system and a great improvement.

(2) The status of Eagle Scout Ben Lamarre's project to enhance the library property now awaits final approval from Scout organization.

(3) The "Soldiers Home and Away" activities on going through September and October.

. **New Business:** A motion to accept \$1198 dollars for library fund was introduced by Linda Jette and seconded by Marnie Finn. Motion passed.

(2) A contingency fund addition to the budget Diane presented was nixed as the contingency funds are handled by the city budget committee and doled out by them on a contingency basis.

(3) A motion to buy 5 packets of bulbs to enhance the library grounds (\$100) was introduced by Marnie Finn, seconded by Linda Jette. Motion passed.

(4) Upcoming meetings of the Selectmen (October 3rd) and the Budget Committee (October 11th) were mentioned and all trustees encouraged to attend.

. **Next Regular Meeting:** The next trustee meeting will be October 19th at 1400 (2.00 PM) at the Kimball Library. A motion to adjourn was introduced by Nina Gray, seconded by Linda Jette and passed. This meeting was videotaped and available on the Atkinson website www.vimeo.com/townofatkinsonnh

Respectfully;

Stand-in Secretary Chris Witteveld

