

KIMBALL LIBRARY ATKINSON, N.H.

BOARD OF TRUSTEES PUBLIC HEARING

September 21, 2011 6:30 Meeting Room

Trustees Present : Alan Phair, Kay Galloway, Wendy Doughty, Marnie Finn,

Alternate Nina Gray sat in for Trustee Julie Hammond who had not arrived as yet.

Alternates : , Don Latham

Excused: Julie Hammond , Linda Jette

Director : Diane Heer

This Open Public Hearing was called to accept a donation of over \$ 5000.00 under RSA: 202-A:4C entitled “ Trustees Authority to Accept and Expend Gifts “. Notice was duly posted 7 days in advance in the Eagle Tribune newspaper.

The Library Trustees were informed in a letter dated 8/4/2011 that the estate of Elizabeth M. Smith had been settled, and the distribution of her bequests were being made. Consequently, the distribution of the bequest to the Kimball Library would be in the amount of \$ 36, 176.62. The check for the bequest had been deposited in a separate account pending the acceptance by the Trustees.

The general public and members of the Board of Trustees were given the opportunity to speak or comment regarding the acceptance of the bequest. There were no members of the general public present. There were no comments.

Public hearing was adjourned at 6:35p.m.

KIMBALL LIBRARY  
TRUSTEES MEETING  
SEPTEMBER 21, 2011

Meeting Called to Order : 6:35pm

Roll Call : Trustees : Alan Phair, Kay Galloway, Wendy Doughty, Julie Hammond, Marnie Finn

Alternates : Nina Gray, Don Latham

Also present : Director Diane Heer

Excused: Linda Jette

Secretary's Report :

Kay Galloway made the motion to accept the minutes of the 8/17 Regularly scheduled meeting. Wendy Doughty seconded and motion passed.

Treasurer's Report :

Julie Hammond presented the detailed reports of the monthly activities of all bank accounts with the Quick Reports. She explained how she will show how donations are expended in future reports.

Director's Report :

Diane reported on the great attendance at the programs during the last month. Over 250 people attended with the Luau being a very popular family event. The plans for the next several months include a wide variety of presentations. Please check the Library web site for a complete listing. Meeting rooms were booked by

eight different community groups. There was a brief discussion of parking issues that arise with the popularity of the library programs.

The Director was pleased to announce that the OverDrive ebooks are now compatible with the Kindles. The staff will have the training to enable them to assist patrons with all ebook materials.

There were several minor repairs and cleaning projects during the month. The trellises in the front of the building were cleaned and stained.

The annual budget figures are on mostly on track with some concerns regarding the heat and telephone budget lines. Next year's budget plans will be discussed in November with the Selectman and Budget Committee.

The Director will be attending the PLA conference in Philadelphia in 3/12.

#### Old Business :

The motion was made to accept the donation of the Elizabeth M. Smith bequest in the amount of \$ 36,176.62 by Kay Galloway. Julie Hammond seconded and the motion was passed by a unanimous vote of the Trustees.

A discussion of what these monies would be used for followed. Nothing definite was designated at this time but the fact that the warranty period on much of the Library and equipment will expire in the near future will be a major factor on any anticipated spending.

A motion was made by Kay Galloway, seconded by Marnie Finn , to proceed with the purchase of the heat mats for the book drop and employees entrance. Motion passed. Alan Phair has been directing this project and will also continue with the plans for lighting and awnings.

The proposed Southern New Hampshire Library Cooperative should be accomplished in the next 30 days. There will be a review by an attorney from the Trustees legal department.

Nina Gray is still working to facilitate a grant to install a generator at the Library. The designation of the Library as a shelter by the Emergency Management Office, in the person of Chief Murphy, will be the first step in the application process.

New Business :

The next meeting of the Board will be on 10/26 instead of the 19<sup>th</sup>.

The Board accepted the donation of a special pine tree for the side garden . There will also be a granite lantern installed in memory of the late Frank Callahan near the family bench. Donations in his name made to the Friends will fund this donation. A motion to approve accepting these donations was made by Kay Galloway and seconded by Marnie Finn. Motion was passed.

Motion to adjourn made by Kay Galloway and seconded by Wendy Doughty.

Meeting adjourned 8:00 pm

Next Meeting : Oct. 26, 2011 @ 6:30 pm

Submitted : Marnie Finn, Secretary