

**KIMBALL LIBRARY
BOARD OF TRUSTEES SPECIAL MEETING
ATKINSON, NH 03811**

October, 18, 2017

Location: Kimball Library Conference Room

Time: 1:00 PM

- **Call to Order:** The meeting was called to order at 1:00 PM.
- **Roll Call:** Present were Trustees Marnie Finn, Linda Jette, Anna Winsett and Jim Cobb; Alternates Wendy Doughty and Julie Hammond, and Director-Diane Heer.
- **Purpose of the Special Meeting:** The meeting was convened pursuant to the Treasurer's request to discuss the Trustees' finances including, bank accounts and other sources of funds, e.g., money from the copy machine, etc.
 1. A copy of the accounts and the amounts held in them, and those derived from other sources, as of September 30, 2017, as prepared by Treasurer Marnie Finn, is attached hereto and made a part of these minutes.
 2. A discussion of each category identified the following:
 - a. The General Fund, which includes monies from the copy machine, the Elizabeth Smith Fund and the Ruth Campbell Fund, showed a balance of \$13,611.24, of which \$11,739.01 are designated, leaving Available Funds of \$1872.23.
 - b. The combined Available Funds derived from the collection of fines and the amount in the Savings Account (which includes \$10,000 of the Elizabeth Smith Fund) were \$3353.48.
 - c. The interest accrued on a CD of \$50,000 (from the LeBosquet Fund) was \$969.91, all of which is designated for the purchase of books.
 - d. Accordingly, the total of the Trustees' Available Funds as of the date stated was \$5225.71 (\$1872.23 (a) + \$3353.48 (b)).
 - e. Treasurer Finn pointed out that the Available Funds had been in excess of \$13,000 prior to the Trustees' payment of expenses associated with the LED lighting project.

With no further discussion warranted, the meeting adjourned at 1:56 PM

The Trustees offer their appreciation to Treasurer Marnie Finn for her careful and diligent stewardship of the funds.

Respectfully submitted,
Anna Winsett,
Secretary

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