

KIMBALL LIBRARY
BOARD OF TRUSTEES MEETING
ATKINSON, NH 03811

March 28th, 2018

Location: Kimball Library Meeting Room

Call to Order: Chairman Jim Cobb called the meeting to order at 1405

Pledge of Allegiance: 1406

Roll Call: In attendance were trustees Jim Cobb, Library Director Diane Heer, Marnie Finn, Chris Witteveld, Julie Hammond alternate standing in for missing trustee, Wendy Doughty and two new trustees from the March 13th town election Karen Trasatti and Tom Kelley. Video taper Russell Wolff was not in attendance thus live broadcast produced via hookup to town hall and the video studio.

Correspondence: None

Chairman's Report: None

Secretary's Report: Motion to approve by Marnie Finn, seconded by Chris Witteveld and passed.

Treasurer's Report: Motion to accept by Jim Cobb, seconded by Chris Witteveld and passed.

Director's Report: To benefit our new trustees Diane Heer fully explained her report covering all facets of the library including circulation, computer usage, programming, upcoming events and further meetings scheduled. Also included was a readout of all youth activities provided by Kathy Watson for the months of February and March. The annual Cooperative Meeting will take place March 29th at the Sandown Public Library and trustees are invited to attend.

Old Business: The April trustee meeting will be held April 18th and a motion to cancel the July meeting by Jim Cobb and seconded by Tom Kelley was passed. Further discussion about fines and the library policy concerning such was continued from the February meeting. After long discussion it was decided to ask Library Director Diane Heer to approach the other coop members during the annual March 29th Cooperative meeting and get their input about lowering the fine range from \$15 to \$10 and the advisability of asking any renewal card member to fully pay off any fines prior to renewal. Cards now have to be renewed on a yearly basis and we were all in agreement any fines should be fully paid before a new card is issued. Further discussion will be put on the May agenda.

New Business: A motion to accept a \$750 donation was made by Jim Cobb seconded by Tom Kelley and passed. Another motion was made to accept \$800 from the Elizabeth Smith Fund to pay for the June 21st program featuring the Keith Munslow workshop for children to introduce song writing as well as a personal performance was made by Tom Kelley, seconded by Marnie Finn and passed. The trustees also had their annual election of officers with Jim Cobb remaining as chairman, Marnie Finn as treasurer, Tom Kelley as secretary and Chris Witteveld as vice chairman. Lastly a motion was made by Jim Cobb, seconded by Tom Kelley to continue having our meetings the third Wednesday of every month starting at 1300 vice 1400 and was passed.

Next Regular Meeting: The next scheduled meeting will be Wednesday, April 18th, 2018 at 1300 at the Kimball Library.

Adjournment: A motion to adjourn at 1530 was made by Chris Witteveld, seconded by Jim Cobb and passed.

Respectfully Submitted:
Chris Witteveld Secretary