

KIMBALL LIBRARY
BOARD OF TRUSTEES MEETING
JULY 20TH, 2011

Meeting Called To Order : 6:35 pm

Pledge of Allegiance at tonight's meeting in honor of Major Jeremy Graczyk.

Roll Call : Trustees Alan Phair, Kay Galloway, Julie Hammond, Wendy Doughty, Marnie Finn

Alternates : Nina Gray, Don Latham

Also present : Director Diane Herr

Absent : Linda Jette

Secretary Marnie Finn asked for motions to accept the minutes from three previous meetings.

1. The minutes of the regularly scheduled 6/15/11 were reviewed and minor corrections made. Kay Galloway made the motion to accept, Alan Phair seconded and motion was passed.
2. The minutes of the special joint meeting with Trustees and Directors of Atkinson, Plaistow and Sandown on 7/8/11 with Terry Knowles were reviewed . Kay Galloway made the motion to accept, Wendy Doughty seconded and motion was passed.
3. The minutes of the special joint meeting with Trustees and Directors of Atkinson, Plaistow and Sandown to discuss the cooperative on 7/14/11 were reviewed. Alan Phair made the motion to accept and Wendy Doughty seconded and motion was passed.

Treasurer's Report :

Treasurer Julie Hammond presented the monthly accounting activity and a balance sheet of statistics for the first six months of the year. Julie also mentioned that she had spoken to the auditors and there were no problems to address. Kay Galloway made the motion to accept the report as submitted. Marnie Finn seconded the motion and it was accepted.

Director's Report :

Diane presented an analysis of the circulation statistics compared to the 2010 numbers . Circulation seems to be down but ebooks are a new factor. The staff will continue to monitor.

Diane also has plans to begin charting the meeting rooms usage. With many established, ongoing groups and newer ones being formed , the rooms are used regularly by a diverse cross section of patrons.

The Summer Reading Programs have 129 younger children and 122 middle and high schoolers enrolled. The No Bake Event was a fun evening with wonderful culinary entries. The Self Defense program was well attended and the upcoming Henna class is fully subscribed. The other summer events include the Kokopelli concert and the family Luau.

The budget figures were reviewed and the only line with a potential problem is the heat appropriation. Since the monies were cut last year , the funding may not be sufficient if we have early cold weather.

Diane reviewed the minor facility repairs for the month. She has called Hammer & Sons to check on a problem with a small area of the electronic sign. The annual building and window cleaning has started.

Old Business :

Elizabeth M. Smith bequest should be settled by the end of the summer.

Awning and Heat Mat is still pending.

A general discussion of the generator that the Trustees had been considering determined that they were no longer interested because of the cost involved. Selectmen will be thanked for considering the Library and notified that the Trustees will not pursue the donation.

A progress report on the formation of the proposed consortium was given for those who had not attended either the 7/8 or 7/14 meetings. Terry Knowles had recommended that the three libraries form a cooperative instead of the consortium. Refer to minutes of those meetings.

New Business :

At 7:45 pm Chair Alan Phair made a motion to go into Non-Public Session under RSA 91-A: 3II (c) & (e). Motion was seconded by Kay Galloway and voting Trustees were polled. The Trustees present voted unanimously to enter the Non- Public Session.

Motion to go back into Public Session made by Alan Phair at 8:45pm. Seconded by Kay Galloway and voting Trustees voted unanimously to reenter the Public Session.

Motion to approve the minutes of the 7/20/11 Non- Public Session made by Alan Phair, seconded by Kay Galloway . Motion was approved unanimously.

Motion to seal the minutes of the 7/20/11 Non-Public Session under RSA 91-A:3III was made by Alan Phair and seconded by Kay Galloway. Motion was approved unanimously.

Motion to adjourn was made at 8:55 by Kay Galloway and seconded by Alan Phair. Motion approved.

Next Meeting : August 17th, 2011 Kimball Library

Submitted : Marnie Finn, Secretary