

TRUSTEES OF THE KIMBALL LIBRARY

MINUTES OF THE TRUSTEES MEETING

AUGUST 15, 2012

The Meeting was called to order at 6:40 pm

In Attendance: Alan Phair, Kay Galloway, Wendy Doughty, Nina Gray Julie Hammond, Director Diane Heer

Excused: Marnie Finn, Linda Jette, Donald Latham

Chairman's Report:

- a. Chairman Phair asked Nina Gray to serve v. Linda Jette and Julie Hammond to serve v. Marnie Finn. Kay Galloway volunteered to take the minutes.
- b. Members in the audience were invited to take part in the "dough raiser" at UNO's Restaurant on August 16th, where 20% of each person's check would be given to the Friends of the Kimball Library.

Secretary's Report: The minutes of the July 18, 2012 meeting were approved as presented.

Treasurer's Report: The treasurer's report was approved as presented.

Director's Report: Highlights of the report are:

- a. Circulation for the month of July is up 17.69% over that of last year. 9,726 items were circulated in 2012 vs. 8,250 items in July of 2011.
- b. Programming: 14 adult programs (128 in attendance), 27 children's programs (528 in attendance) and 5 Your Adult programs (135 in attendance).
- c. Summer Reading Success: 276 youth (135 teens, 141 youth) read over 800 books, and Kathy, Youth Services Director, has dyed her hair purple in fulfillment of agreement with the youth.
- d. Upcoming Programs Review:
 1. Sep 18: Nawal Nasrallah and "The Stuffed and the Rolled – Exploring the Intriguing Secrets of Middle Eastern Cuisine." (Cooking Program)....you must sign up.
 2. Sep 22: Book and Bake Sale
 3. Oct 18: Liz Barbour's "A New Twist on Thanksgiving Dinner." (Cooking Program)
 4. Nov 3: Peddler's Market at Atkinson Community Center
 5. Nov 10: Science Fair sponsored by Harvard Pilgrim Grant
 6. Dec 4: Holiday Boxwood Tree with Felicia Motherway.
 7. Mar 6, 2013: Gwendolyn Quezaire-Presutti NH Humanities Program, 6:30 pm
- e. Facilities:
 1. Book Drop Light has been ordered through Gemini Electric.
 2. Uptack Plumbing will install the new sink.
 3. Ted Stewart has installed two concrete barriers on either side of the book/video drops.
 4. Atkinson Cleaning will clean carpet, windows and lights shortly.
 5. Dave Weymouth has been asked to spray hornet in light pole at rear of the library.
- f. Personnel: Jessica Drouin's last day of work is Saturday, August 25th and the Director is interviewing to fill the position.
- g. Library Cooperative: The Library Directors continue to meet and the annual meeting of the Directors and Trustees will be held September 4th at 7 PM at the Sandown Public Library.

Old Business:

- a. Generator: Chairman Phair reported that the conduits and electrical wiring and concrete pads are all in place and it is hoped that the generator will be installed and operational by the end of September.

- b. Eagle Scout Project: Chairman Phair reported that the scoutmaster had disapproved the project. Alan will speak with an alternative source for possible installation of steps and a hand rail at the rear of the courtyard leading up to the Kimball House.
- c. Kimball Library Endowment Fund: No additional information is available. Topic tabled.
- d. Energy Audit: Topic tabled.

New Business:

- a. Acceptance of Donations: The Trustees voted (Nina proposed, Kay seconded) to accept the following donations: \$1,100 from the Atkinson Women's Civic Club to purchase a year-round picnic table and a telescope with maps, and two additional donations of \$25 each.
- b. Library Cooperative Meeting: Trustees will meet Tuesday, Sep 4th at the Sandown Public Library at 7 pm to review progress of the Library Cooperative.
- c. Date Change of September Trustees Meeting: 12 September at 1 pm
- d. Draft Budget for FY2013 was reviewed. The Director will request to present the budget to the Selectmen on November 5th and to the Budget Committee on November 12th.
- e. A new sink for the galley kitchen that is deeper was approved for purchase in the amount of \$700. (Kay proposed, Julie seconded, all in favor).
- f. Sprinkler System: Julie Hammond suggested that we should consider a sprinkler system for the grass area of the library. Chairman Phair agreed to approach the Historical Society about the possibility of using the Kimball House well as a source of water for a sprinkler system.

At 7:30 pm the Trustees voted with a roll call vote and all voting in the affirmative to go into Non-Public Session under RSA 91-A:3 II sections (a) (c) (d) & (e)

At 8:41 pm the Trustees returned to Public Session.

A motion was made to approve the minutes of the non-public session; motion made by Kay, 2nd by Wendy, in a roll call vote, all voted in favor of the motion.

A motion was made to seal the non-public minutes; motion made by Nina, 2nd by Julie, and in a roll call vote, all voted in favor.

The meeting was adjourned at 8:45 pm.

NEXT MEETING OF THE LIBRARY TRUSTEES: Wednesday, September 12, 1 pm.

Respectfully submitted:

Kay Galloway