

**KIMBALL LIBRARY BOARD OF TRUSTEES  
REGULAR MEETING MINUTES (Zoom)  
10/21/20**

**Attendance (Zoom):**

Tom Kelley, Chair	Karen Brown, Director
Linda Jette, Vice Chair (1:11pm)	Kathy Watson, Asst Director/Youth Services Director
Marnie Finn, Treasurer	Nina Gray, Alternate Trustee (Acting Trustee until 1:11pm)
Karen Trasatti, Secretary	Julie Hammond, Alternate Trustee
Bruce Pelletier, Trustee	David Williams, Station Manager

**Call to Order:** 1:02pm

**Correspondence:** None

**Chairman's Report:**

- Tom thanked all library patrons for following COVID 19 guidelines (masks, social distancing, token system).
- Tom complimented Karen B for her terrific budget presentation to BoS and Budget Committee.
- Declaration for Wendy Doughty was presented back in May with plans to present in person when we can safely do so. Wendy's preference is for Tom to leave the declaration at the library and she will pick it up.

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**Secretary Report:**

- Approve 9/16/20 regular meeting minutes

**Motion by Tom Kelley, seconded by Bruce Pelletier, to accept regular meeting minutes of 9/16/20. Motion passes 5-0.**

**Treasurer Report:**

Fines Account:	\$ 2,818.54
General Acct:	\$10,847.32
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Total	\$13,665.86
Donations:	\$20.00

**Motion by Tom Kelley, seconded by Linda Jette, to accept donation of \$20.00.  
Motion passes 5-0.**

**Director's Report:**

- Circulation continues to be impacted by COVID. E content/downloadable use strong.
- Increase in # of people coming into library to use computers.

- 9/15/20 ILL resumed resulting in significant use
- Tom, Marnie & Karen B met with Bob Malo for preliminary budgeting.
- Youth staff working on new project: BISAC (new way of organizing collections). Ambitious project and will involve all staff.
- Friends raffle baskets on display in library – stop in to purchase tickets.

Adult programs:

- Starting to reschedule/reopen programs. Staff priority is to get library programs started up again before booking outside library groups. Knit group has started up. Family tree program and morning adult book club both going well.

Facilities:

- David Weymouth resigned last week.
- Siding will be separate warrant article, not appropriation. \$240k to replace all library siding.
- New security company

Kathy Watson reported there are a few in person young adult programs (Girls Who Code & Teen book discussion). Virtual programs not as popular as they were in summer.

**Unfinished Business:**

- Holiday Hours

**Motion by Tom Kelley, seconded by Linda Jette, to close the library on Saturday, 12/26/20. Motion passes 5-0.**

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**Motion by Tom Kelley, seconded by Linda Jette, to close the library on Saturday 1/2/2021. Motion passes 5-0.**

**Other:**

- Marnie reports there was \$267 in book sale donations
- Tom thanked the staff for their help with coordinating donations for Wreaths Across America.

**Next KL Board of Trustee meeting is 11/18/20, 1pm**

**Motion to adjourn by Linda Jette.**

Meeting adjourned: 1:44pm

Respectfully submitted by,  
Karen Trasatti, Secretary