

**KIMBALL LIBRARY BOARD OF TRUSTEES
SPECIAL MEETING MINUTES
11/5/19**

Attendance:

Tom Kelley, Chair
Linda Jette, Vice Chair (10:20)
Marnie Finn, Treasurer
Karen Trasatti, Secretary
Diane Heer, Director
Kathy Watson, Assistant Director

Call to Order: 10:16

Meeting today to approve the hire of Daniele Guest as Youth Services Librarian.

Daniele is working towards her Masters in Education with a major in library media. Her prior experience includes:

- Children's department associate at Bedford NH Public Library (summer reading experience)
- Assistant Librarian at Gilbert Middle School, Derry
- Service Associate at very large library in CO
- Currently employed as children's lead book seller at Barnes and Noble, Manchester NH.

She has a passion for youth, a passion for books and is very enthusiastic. Good references.

Town adopted a new 30 day wait period for benefits. A part-time position counts toward the 30 day wait period. Daniele will start part-time effective 11/14/19 at \$18/hour. She will work Thursdays (all day) with the possibility for additional hours. Effective 1/1/20 she will be full time (40hrs/week) with full benefits \$18/hour with 3 month probation period. After successful 3 month probation period, wage will increase to \$19/hour as of 4/1/20. Also effective 4/1/20, she will accrue 5 personal days and 5 sick days.

7/1/20 1 week vacation
1/1/21 Additional week of vacation

Motion by Marnie Finn to formally hire Daniele Guest as Youth Services Librarian based on the recommendation of Diane Heer and Kathy Watson. Part time employment effective 11/14/19 at \$18/hour and full time as 1/1/20 at \$18/hour with a 3 month probation period. After a successful probation period, wage will increase to \$19/hour. Seconded by Linda Jette.

Motion passed unanimously with a quorum of trustees.

Motion to adjourn by Linda Jette.

Meeting Adjourned: 10:56