

**KIMBALL LIBRARY BOARD OF TRUSTEES
ATKINSON, NH
SPECIAL MEETING
May 15, 2019 12:00PM**

Call to Order: 12:05pm

Attendance:

Tom Kelley (chairman)
Lara Cross (co-secretary)
Marnie Finn (treasurer)
Linda Jette (vice chair)
Karen Trasatti (co-secretary)
Nina Gray (alternate)
Diane Heer (library director)

Kimball Library proposed parking lot expansion project:

Discussion began with a brief outline of warrant article structure and time deadlines. Warrant would need Board of Selectmen approval followed by Budget Committee approval. Further investigation needed as to dates and specifics with the goal of having information in place by October.

Diane spoke to David Cressman (new town administrator) and made him aware of expansion proposal. She will arrange a meeting with Greg Spero (Selectman liaison) to update him on proposal and get his input.

Petition possibility may be explored.

Need to get word out to library supporters and patrons about parking expansion proposal.

Steven Lewis, an Atkinson resident and licensed engineer donated his time to draw up plans for the parking lot expansion. The preliminary drawing allows for 36 additional parking spaces. The current parking lot allows for 35 parking spaces and 2 handicapped spaces. On average, library programs are attended by 60-80 people in addition to regular library patrons (not attending programs) which creates the need for additional

parking. The large meeting area has room capacity of 105 (95 chairs + standing patrons). After much discussion, the trustees determined a meeting with Mr. Lewis is needed to answer questions regarding the proposal:

- Cost of relocating flag pole and light posts?
- Cost to install additional light posts?
- Retaining wall costs?
- Any potential conservation issues? Wetland issues?
- Drain costs?

Linda Jette to arrange a meeting day/time with Mr. Lewis within the next few weeks.

Meeting adjourned at 12:50.

Submitted by:

Karen Trasatti, secretary